

The purpose of this amendment is to codify the existing committees in our chapter and clarify their relationship to membership and the broader chapter. Our committees were established this year informally and this amendment is partially intended just to incorporate these new structures into our chapter by-laws. The other purpose of this amendment is to explicitly state the relationship between committees and the EC, and grant the EC the ability to form ad-hoc committees to deal with administrative work.

Draft Amendment on Standing Committees

ARTICLE XI

Section 11.1 Standing Committees

Standing Committees are subcommittees of the Executive Committee. The Committees shall be composed of volunteers from amongst chapter members and operate according to democratic principles and elect their leadership except where otherwise indicated. Gender and racial diversity shall be the goal in electing the leadership of Standing Committees. Where applicable, certain Executive Committee officers shall hold *ex officio* seats on Standing Committees.

The Steering Committee may form new committees or disband existing ones. Two initial co-chairs of each committee shall be appointed by the Steering Committee in order to establish the newly formed committee. Committees shall carry out specific functions or advance the political or organizational goals of the chapter as defined by the convention chapter priorities or the Steering Committee. Committees shall make reports to the regular bi-monthly meetings of the Steering Committee and to the regular monthly meetings of the chapter as appropriate.

The Standing Committees shall have no fewer than three members, except where otherwise indicated. Members of Standing Committees shall serve one-year terms. The following Standing Committees are created:

Section 11.1 (a) Media & Communications Committee

The purpose of the Media & Communications Committee is to build and maintain the various lines of communication, both external and internal, of NNJ DSA. The Communications Committee shall have two co-chairs, one of whom shall be the Engagement Coordinator *ex officio*.

Section 11.1 (b) Political Education Committee

The Political Education Committee shall be responsible for the political education of the chapter and organizing educational events

This Committee shall have one chair, elected by the membership of the committee.

Section 11.1 (c) Member Organizing Committee

The Member Organizing Committee shall be responsible for

- (a) the oversight and implementation of a mobilizer system for purposes of onboarding new members;
- (b) engaging membership with the projects and priorities of the Chapter, and;
- (c) other initiatives that tend to engage membership with each other.

The Member Organizing Committee shall be composed of at least one Branch Representative from each territorial Branch as well as volunteers from amongst the general membership. The Member Organizing Committee shall have two co-chairs, one of whom shall be the Membership Coordinator *ex officio*.

Section 11.1 (d) Tech Committee

The Tech Committee shall keep the chapter's data secure and make sure that the regular functions of the chapter, including email, the events calendar, and event sign-ins, works smoothly.

The Tech Coordinator shall be appointed by the Executive Committee and shall be the sole chair of the Tech Committee

Section 11.2 Ad Hoc Committees

The Executive Committee or the Chapter Co-Chairs may create and appoint members to ad hoc committees to handle specific administrative tasks of the Executive Committee. Ad hoc Committees shall have at least two (2) and no more than nine (9) members. The Chapter Co-Chairs or the Executive Committee shall set the specific purpose and duration of the ad hoc committees in a written statement or in the motion which creates the ad hoc committee, except that in no case shall an ad hoc committee operate for more than four months.